



# Exhibits, Inc.

2505 Glen Center Street  
Richmond, Virginia 23223

Phone (804) 788-4400

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XhibitsInc.com



Orders must be received one week prior to  
show date in order to receive the advance price.

# RENTAL ORDER FORM

**ALL ORDERS MUST BE PAID FOR IN ADVANCE  
PLEASE COMPLETE THE ENCLOSED PAYMENT POLICY  
FORM AND RETURN WITH YOUR ORDER**

### CANCELLATION POLICY:

Items cancelled after move-in begins  
will be charged 50% of original price.

6/2008

**Rental of booth furnishings listed below are for use during the show and include delivery and removal from the booth.**

CARPET			
Qty.	Advance Price	Show Price	Amount
_____	10'x 10' Carpet	\$135.00	\$161.00
_____	10'x 20' Carpet	\$260.00	\$320.00
_____	10'x 30' Carpet	\$392.00	\$480.00
_____	_____ft. x _____ft. Carpet	2.70/sq.ft.	3.95/sq.ft.
_____	_____ft.x _____ft. Green Turf	1.38/sq.ft.	2.69/sq.ft.

**Carpet Colors**

Red    Blue    Hunter Green    Gold    Grey  
 Burgundy    Teal    Plum    Black

SEATING			
_____	Upholstered Arm Chair	\$54.00	\$68.00
_____	Upholstered Side Chair	\$50.00	\$61.00
_____	Molded Plastic Side Chair	\$45.00	\$52.00
_____	Molded Plastic Folding Chair	\$31.00	\$36.00
_____	High Back Stool	\$50.00	\$54.00
_____	High Stool	\$27.00	\$36.00

ACCESSORIES			
_____	Waste Basket with Liner	\$21.00	\$27.00
_____	Floor Easel	\$31.00	\$36.00
_____	Chrome Stanchions	\$45.00	\$54.00
_____	8 Ft. Red Velour Ropes	\$35.00	\$45.00
_____	Corner Table-24"x24"x15"high	\$45.00	\$54.00
_____	Cocktail Table-Round x 15" high	\$49.00	\$61.00
_____	22"x 28" Chrome Sign Holder	\$61.00	\$79.00

PEGBOARD/DISPLAY PANELS			
_____	4'x 8' Pegboard (Vert. or Horiz.)	\$109.00	\$137.00
_____	4'x 8' Grey Cloth Display Panel	\$141.00	\$174.00

TABLE WITH DRAPE			
Qty.	Advance Price	Show Price	Amount
_____	4'x 2' Standard 30" High	\$76.00	\$94.00
_____	6'x 2' Standard 30" High	\$87.00	\$106.00
_____	8'x 2' Standard 30" High	\$97.00	\$121.00
_____	4'x 2' Raised 42" High	\$97.00	\$122.00
_____	6'x 2' Raised 42" High	\$109.00	\$136.00
_____	8'x 2' Raised 42" High	\$120.00	\$147.00

**Draped tables include vinyl top and pleated skirt on three sides.**

**Drape Colors**

Red    White    Blue    Hunter Green    Plum    Expo Green  
 Gold    Black    Grey    Burgundy    Teal    Beige

FOURTH SIDE TABLE DRAPE			
_____	30" High Table	\$19.00	\$37.00
_____	42" High Table	\$25.00	\$44.00

ROUND TABLES & LINENS			
_____	4' Round Table	\$54.00	\$67.00
_____	5' Round Table	\$66.00	\$80.00
_____	24" Round Pedestal Table	\$41.00	\$49.00
_____	90" Round White Table Linen	\$34.00	\$54.00

**Round Tables do not come with a linen unless a linen is ordered.**

TABLE TOP RISERS & DRAPING			
_____	4'x 1'x 12" Table Top Riser	\$21.00	\$29.00
_____	4'x 1'x 12" Riser / Draped	\$45.00	\$54.00
_____	6'x 1'x 12" Table Top Riser	\$34.00	\$41.00
_____	6'x 1'x 12" Riser / Draped	\$54.00	\$67.00

**Drape Colors**

Red    White    Blue    Hunter Green  
 Gold    Black    Grey    Burgundy

**\*Show colors will be used if no color is indicated where required.  
(i.e. carpet, table draping)**

**PLEASE RETURN ONE COPY TO EXHIBITS, INC.  
AND RETAIN A COPY FOR YOUR FILES.**

**FULL PAYMENT MUST ACCOMPANY ALL ORDERS  
US FUNDS ONLY!**

Please print or type below:

Your Company \_\_\_\_\_

Address \_\_\_\_\_ Telephone No. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax \_\_\_\_\_

Authorized By (Print name) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ E-mail \_\_\_\_\_

Name of Event \_\_\_\_\_ Booth No. \_\_\_\_\_

TOTAL YOUR ORDER HERE	
Sub-Total	\$ _____
5% VA or 6% MD Sales Tax (Required)	\$ _____
<b>TOTAL DUE</b>	<b>\$ _____</b>

